



Data Usage and Handling Policy

EU GDPR Compliant

*Revision 01/21
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1. Purpose of this document

This policy outlines the procedures employed by the Pakistan vACC to ensure data protection compliance with EU General Data Protection Regulation.

2. Usage

This document was written for the Pakistan vACC, which is a virtual ACC on VATSIM network. This document is not to be used in real operations and should only be used within the VATSIM network.

3. Acknowledgement

The Pakistan vACC would like to acknowledge and thank the following contributors:

- Rashid Raikhy – ACCPAK1
- Dallon Pereira – VATWA7
- Mufassil Yasir – VATWA8

4. Amendment History

Revision	Document Date	Effective Date	Updated by	Approved by
01/21	17/NOV/2021	05/DEC/2021	Rashid Raikhy – ACCPAK1	Raihan Shahzad – VATWA1

5. Effective Data

This policy is effective as of 05 DEC 2021 and will be reviewed as required. Any changes to this policy will be announced in Pakistan vACC discord channel, our social media handles VATSIM forums and [Pakistan vACC website](#). The updated policy will be replaced with the newer one.

6. Data Collection

6.1 How We Collect Data

The Pakistan vACC collects personal data (6.1.1, clause 1) from members using our services, as well as from VATSIM services. The individual automatically agrees to have their data collected and processed by joining any of the services provided by Pakistan vACC.

6.1.1 The Data includes:

1. Discord user ID and profile picture.
2. Support ticket requests and records.
3. VATSIM full name, certificate ID, ATC/PILOT rating, region, division and subdivision.
4. Members IP address
5. User information from cookies.

6.2 Why We Collect Data

The Pakistan vACC collects data in order to:

1. Manage users.
2. Provide training and support.
3. Manage controller rosters.
4. Provide access to our services.
5. Provide fast-track services to real-world controllers or pilots.
6. To display a controller's connection to a station and number of hours on the vACC website.
7. To display member's VATSIM information (Rating, CID, Endorsements etc.)
8. IP address for security reasons and to maintain integrity of the network.
9. Cookies are used by saving browsing information for improving online experience such as signed in, site preferences and give you locally relevant content.

6.3 Access to data

6.3.1 Publicly Shared Data

The Pakistan vACC will publicly share the following data:

1. Member's name and VATSIM CID.
2. Member's rating.
3. Member's solo validation status.
4. Member's ATC session bookings.
5. Member's ATC connection status and position.

6.3.2 Privately Shared Data

The Pakistan vACC will privately share the member details with VATSIM, VATAPAC and VATWA staff only.

6.4 Issuing Disciplinary Action

The Pakistan vACC may utilize any gathered data to take disciplinary action against a user who has been determined to have engaged in any misconduct, including but not limited to that outlined by the VATSIM network policies and Pakistan vACC policy.

6.5 Issuing a “fast track rating” to Pilots/Controllers

The Pakistan vACC collects the following information solely for the purpose of verifying authenticity and issuing a “fast track rating” to real-world pilots and controllers.

- Licenses from any official ICAO recognized body or authority

Licenses are only to be shared with the vACC Director.

Any error made by the user in providing a copy of the license to approved vACC employees is solely the user's responsibility, and the vACC will not be held accountable.

The Pakistan vACC will be keeping the record of the license for the resident member. After the member leaves/transfers to other vACC, all the records held will be deleted.

END