



PAKISTAN
vACC

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Pakistan Subdivision (vACC) Policy



For use in
Pakistan Subdivision only



VATWA
VATSIM WEST ASIA

Document Identification

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Amendment History

Revision	Date	Changes	Updated by	Approved by
01/21	24 Nov 2021	Initial release	Rashid Raikhy – ACCPAK1	Raihan Shahzad – VATWA1
07/24	1 Nov 2024	Amendments according to latest GCAP	Muhammad Abdullah – Former ACCPAK1 Salman Sikandar – ACCPAK2	Janam Parikh – VATWA1

Introduction

This policy has been carefully created to provide a framework that all Pakistan subdivision members can use to ensure uniformity and standards are followed when managing and taking part in activities within Pakistan subdivision. It is important to remember that this document is only meant to be used in the VATSIM network and should never be used for actual aviation operations.

Purpose

The primary purpose of this policy is to maintain a high level of professionalism, realism, and coordination among members within Pakistan subdivision. By adhering to these guidelines, we aim to create a realistic and enjoyable experience for all members on the VATSIM network.



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1. Pakistan Subdivision Staff Structure

In order for smooth and realistic operation, Pakistan subdivision has a comprehensive staff structure. The following staff positions have been designated to uphold a realistic and efficient managerial approach:

1.1 Staff Positions and Responsibilities

ACCPAK1 – vACC Director

- The vACC Director serves as the principal leader, overseeing the overall management and strategic direction of Pakistan subdivision.
- Responsibilities include coordinating with VATSIM authorities, establishing policies, and ensuring the overall success of the subdivision.

ACCPAK2 – vACC ATC Training Director

- The subdivision ATC Training Director is responsible for the development and implementation of air traffic control training programs within Pakistan subdivision.
- Duties encompass the supervision of ATC training staff, maintaining training standards, and facilitating the continuous improvement of controllers.

ACCPAK3 – vACC Membership Director

- The primary goal of the subdivision Membership Director in Pakistan subdivision is to promote an enthusiastic and engaging community.
- Responsibilities include membership recruitment, retention initiatives, and ensuring effective communication channels between members.

ACCPAK4 – vACC Events & Marketing Director

- The vACC Events & Marketing Director is tasked with organizing events and promotional activities to enhance the visibility and participation in Pakistan subdivision.
- Responsibilities also include collaboration with external partners, development of marketing strategies, and coordination of events.

Appointment and Responsibilities:

Staff members are appointed based on their expertise, experience, and commitment to the goals of Pakistan subdivision. Each role entails specific responsibilities and accountabilities, contributing to the overall success and growth of the subdivision. Failing to fulfil the assigned jobs, the subdivision Director has the full authority to issue a formal warning and dismiss the appointed staff from his assigned position.



2. Membership

2.1 Resident Controllers

Members who hold a controller rating and have selected Pakistan subdivision as their designated home subdivision are recognized as Resident Controllers.

2.3 Visiting Controllers

Members who possess a controller rating and express their intention to visit Pakistan subdivision, while actively controlling in their respective subdivision's, are designated as Visiting Controllers. They can find more information in Pakistan Subdivision ATC Training Policy [here](#).

2.4 Transferring Controllers

If any person is wishing to transfer to Pakistan subdivision, then transfer controller should change region to ASIA PACIFIC, division to West Asia (VATWA) more information can be found [here](#). Transfer controller should keep in mind VATSIM Transfer & Visiting Controller policy which can be accessed from [here](#). In case of any queries, member can reach out to VATWA staff or Pakistan subdivision Staff.

Approved ATC Positions in Pakistan as per eAIP

- Delivery/Ground (DEL/GND)
- Tower/Procedural Tower (TWR)
- Approach/Departure (APP/DEP)
- Enroute Control Area (CTR)

3. ATC Standards & Training

3.1 Training and Development Scheme

Introduction

Our Training and Development Scheme is carefully prepared in accordance with Pakistan eAIP Standard ATC procedures, Members are expected to strictly adhere to the procedures and guidelines outlined by Pakistan subdivision throughout their training journey. The training program is structured into two tiers, namely **Tier 1 and Tier 2**, information can be found in [Pakistan Subdivision ATC Training Policy](#).

3.2 Language Usage

The primary language for training & communication platform within Pakistan subdivision is English. Members are strongly encouraged to use English during training & live network sessions when connected to VATSIM. If any participant wishes to continue their training in a local language, arrangements can be made to accommodate such requests. The objective is to ensure effective communication and understanding.



3.3 Mentoring Session & Exam

After successfully passing the **ATSim test**, each member will be assigned a **mentor**. The examination token for assessment will be issued exclusively on ATSim. All essential **training materials** can be found on the **Discord server**, providing candidates with access to comprehensive resources for exam preparation

Examination Process is mentioned in ATC Training Policy

3.4 Endorsements

Endorsements are special privileges granted to controllers, enabling them to operate specific ATC Positions within Pakistan subdivision. Only controllers with endorsements are permitted to handle positions that require this additional authorization.

3.5 Solo Endorsement:

- A Solo Endorsement can be between **7 days and 90 days**. However, upon request, it can be extended to a maximum duration of 90 days, providing flexibility for controllers to continue their practice.
- Additionally, Solo Endorsement can be issued in conjunction with either Tier 1 or Tier 2 Endorsement, allowing controllers to operate in areas requiring special procedural training.
- Solo validations are valid for S1 controller proceeding for S2 rating, S2 controller proceeding for S3 rating, and S3 controller proceeding for C1 rating.

4. Official Communication Server

For official communications and community engagement, our official communication server is hosted on Discord. It serves as a centralized hub for announcements, discussions, and support within the Pakistan subdivision community. Members are encouraged to actively participate and stay informed through this platform.

5. Complaints

All complaints are firstly to be brought under the notice of Pakistan subdivision staff, who will try to resolve the matter in a proper manner. However, members are also encouraged to report any misconduct of a pilot/controller on the network to a VATSIM Network supervisor. If no supervisor is available at the time of incident, the member shall send their matters, (saved logfile – if possible) to the Pakistan subdivision Director.

6. Enforcement

Violation of this policy may result in disciplinary action, ranging from counseling and additional training to temporary or permanent suspension of membership, depending on the severity and frequency of infractions.



7. Conclusion

This document serves as the foundation for a thriving community within Pakistan subdivision. All members are expected to familiarize themselves with its contents and incorporate these guidelines on the VATSIM network.

